

Quail Creek Country Club

Chelsea Automated Tee Time Reservations System Survival Kit

- **Pro-Shop number for reservation cancellations** - 393-5802
- **Frost Delay and Course condition Information** - 393-5817

Chelsea System

- Website is: Quailaz.chelseareservations.com. Save as a favorite for future use.
- You may also access the Chelsea system through the HOA website: quailcreekhoa.org. Click on **Golf > Tee Times**. This is a public website.

Monthly Calendar

The monthly golf calendar shows the course rotation, 9 hole play times and twilight tee times. This will assist you in requesting tee times through Chelsea.

- Pick up the monthly calendar at the Pro Shop.
- Download the calendar from the HOA website. Select **Golf > Golf Course** and select this month's Golf Calendar. You will be able to print the monthly calendar from the screen.

Logging into Chelsea – Member Number

When logging into Chelsea you will be requested to input your **Member Number**.

1. The Member Number is your telephone number (no area code, no hyphens or dashes) plus the terminal digit 1 for male (i.e. 55599991) and 2 for female (i.e. 55599992)
2. A password will be assigned to you. You may change the password to something unique or retain the assigned password. Password requirements are a minimum of 6 characters, one upper case, one lower case and a number.
3. You may then update your profile to include emergency contacts, internet address and telephone number, etc., and then save your changes.
4. In the profile you may also create a "**Buddy List**" of members that you play with on a frequent basis. You may update your profile at anytime, to include the Buddy list. Your Member Number is sometimes referred to as your Captains Number within Chelsea.

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Request

A request is a 6 to 14 day window. You are competing with all Chelsea members for tee times for a given date of play.

1. Select **Request > Add a Request**
2. Select 9 hole or 18 holes, the time desired, preference of time or course.
3. Now add players to the request using either their member number or selecting them from the Buddy list. When completed, select submit.
4. There will be a visible delay while the request is processed and a confirmation number will be displayed on the screen.
5. Confirming e-mails will be sent to each player as well as yourself. You will not have a confirmed tee time until five days out, when the requests are processed and all members are "placed" on the tee sheet for the day requested.

Booking

A Booking is a 1 to 5 day window of tee sheets which have already been "placed" through the request process.

1. Select **Booking, Add a Booking**, and select the date of play from the "drop down".
2. Select a specific course or all courses. (This is where the course *rotation monthly calendar may be helpful if looking for 9 hole play, twilight play or a specific course*).
3. Select the time of day to review. The time defaults to 6:00 am, the earliest time established in Chelsea, so you may want to narrow your search by selecting a later time to review.
4. Now add players to the booking using either their member number or selecting them from the Buddy List.
5. The next step is to **Display Times**. Times available and course will populate on the screen. Select the time and course desired by clicking once on the left side of the screen and then Submit.
6. There will be a visible delay while the booking is processed. A screen will then be displayed with the confirmation number, date of play, course, and time, as well as each player in the group.

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7. E-mails will be automatically sent to Chelsea members in the group with valid e-mail addresses.

Placed Tee Sheets

You can view the daily "Placed" tee sheets.

1. Under Review, select **View a tee sheet**. There will be a "drop down" to select the date of play for review.
2. Select courses to review by checking and un-checking specific courses or all of the courses.
3. Once you have located a suitable time and course, you can then select Booking > Add a booking, and select the date of play from the "drop down". Select the specific course or all courses.
4. Select 18 holes or 9 holes and time to review. Enter the member number for each player or select from the Buddy List.
5. The next step is to Display Times. Times available and course will populate on the screen. Select the time and course desired by clicking once on the left side of the screen and then Submit. There will be a visible delay while the booking is processed.
6. A screen will then be displayed with the confirmation number, date of play, course, and time, as well as each player in the group. E-mails will be automatically sent to Chelsea members in the group with valid e-mail addresses.

The Chelsea Point System

1. **Non-Annual Players and Copper Memberships (20 units): 9 and 18 Hole play:** Player receives 1 point for Placement. If requested time is exceeded by 60 minutes, player will receive a deduction of .2 points for a total of .8 points. Member receives 2 points for either 9 hole or 18 hole play at end of day for a total of 3 points for placement and end of day play points. No points for booking within the five day window.
2. **Silver Membership (40 units):** Player receives .75 point for placement for either 9 holes or 18 holes. If requested time is exceeded by 60 minutes, player will receive .55 points. Player receives .75 points for play at end of day for a total of 1.5 points for placement and end of day play points. No points for booking within the five day window.

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3. **Gold Memberships (80 units):** Player receives .5 points for placement for either 9 holes or 18 holes. If requested time is exceeded by 60 minutes, player will receive .1 points. Player receives .5 points for play at end of day for a total of 1 point for a total of 2 points for placement and end of day play points. No points for booking within the five day window.
4. **Platinum Members - 9 and 18 Hole Play:** Player receives .1 points for Placement. If requested time is exceeded by 60 minutes, player will receive zero points. Point reductions occur at placement. Member receives .1 points for either 9 or 18 hole, play at end of day. There are no points assessed for booking within the five day window.
5. **Point reduction for placements exceeding requested time by 60 minutes** is performed at the time of Placement.
6. **Guest Points:** Guests of Non-Annual players and Play Card holders assume the sponsoring members points when calculating the number of players in the team and team point average for placement purposes only. Members are not assessed Chelsea points for guests on day of play.
7. **No Show Points:** Players who do not cancel their tee times by notifying the Pro Shop prior to play will be assessed 4 points (other than Association Play; individual Associations will determine consequences).
8. **Association Play:** As of 1/15/19 no points are assessed for association play (QCLGA, QCMGA, COUPLES, QC9LGA & DUFFERS).
9. **Your personal Chelsea points** at placement and end of day play points can be viewed on the Chelsea Reservation System under the header: **Review** > [Review My Information](#) > [Review My Points](#).